

PROCEDURES
MOBILE HOME BUILDING PERMIT

NOTE: YOU MUST HAVE YOUR PERMIT BEFORE ANY CONSTRUCTION BEGINS THERE WILL BE AN ADMINISTRATION FEE CHARGED IF WORK IS STARTED BEFORE APPLICATION IS MADE. PERMIT IS ISSUED BY THE BUILDING INSPECTOR

With application you will need the following: (Please bring copies for the Township records)

- 1) Driveway Permit – call or visit Kent County Road Commission
Phone 242-6920
- 2) Well & Septic Permits – Kent County Health Dept.
Phone 632-6900
- 3) Plot Plan – A drawing showing the lot or acreage and distance to the
Various lot lines. Minimum 1 acre required with 150 ft of road frontage
- 4) Title for the mobile home

REQUIREMENTS

- ◆ All mobile homes must be HUD approved (brass plate)
- ◆ Mobile home must have a minimum of 900 square feet of living space
- ◆ The mobile home must be placed on 16” frost free pillars or as per manufacturer specifications
- ◆ Mobile home must have approved tie downs
- ◆ Mobile home must be skirted
- ◆ Steps or decks at all exits

NOTE: AFTER PRESENTING ALL OF THIS INFORMATION TO THE BUILDING INSPECTOR THE PERMITS WILL BE ISSUED WITHIN A REASONABLE AMOUNT OF TIME.

YOU WILL HAVE TO CALL FOR INSPECTIONS DURING THE BLDG PROCESS
***** PLEASE CALL 48 HOURS BEFORE YOU NEED THE INSPECTION *****

Fees are determined as follows:

- | | |
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| ◆ Base Fee – | \$75.00 |
| ◆ Permit Fee – per \$1000 of cost | 3.50 |
| ◆ Mechanical Permit (determined by permit) | |
| ◆ Electrical Permit (determined by permit) | |
| ◆ Plumbing Permit (determined by permit) | |
| ◆ Agricultural Site Review | 30.00 |

OCCUPANCY PERMIT IS ISSUED UPON COMPLETION OF THE FINAL INSPECTION. YOU ARE NOT TO MOVE INTO YOUR HOUSE UNLESS THIS PERMIT HAS BEEN ISSUED. THIS IS IN ACCORDANCE WITH THE MICHIGAN STATE BUILDING CODE.

INFORMATION TO ASSIST YOU

BUILDING INSPECTOR - CASEY PATTERSON (678-4779)

MINIMUM OF TWO CALL INSPECTIONS REQUIRED FOR ALL CONSTRUCTION WORK:

1. FOUNDATION
2. FINAL INSPECTION BEFORE OCCUPANCY

ELECTRICAL INSPECTOR - DENNIS CASSADY (696-9609 @ HOME)

PLUMBING INSPECTOR - DAVE COOLEY (447-0878 @ HOME)

MECHANICAL INSPECTOR – DAVE COOLEY (447-0878 @ HOME)

**FOR MORE INFORMATION CALL THE
TYRONE TOWNSHIP OFFICES AT
616-678-4779**

**MONDAY 9:00 AM - 6:00 PM
TUESDAY 9:00 AM – 3:00 PM
WEDNESDAY 9:00 AM – 5:00 PM
THURSDAY 9:00 AM – 3:00 PM
FRIDAY: CLOSED**